

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

Format for Compliance Report for the year 2009-2010 to be submitted alongwith Mandatory Disclosure

- *Last date of submission of Compliance Report – 31/08/2009*
- *Compliance Report to be submitted at the concerned Regional Office.*
- *Alongwith Data Sheet for extension of approval*



All India Council For Technical Education
7th Floor Chanderlok Building, Janpath, New Delhi - 110001

Phone: (011) 23724151 to 23724157 Fax: (011) 23724162/74/76

Website: www.aicte.ernet.in

Important information for filling up the compliance report

- *The institution is required to submit two copies of the Compliance Report as per prescribed format along with mandatory disclosure to the concerned Regional Office latest by 31st August 2008.*
- *The Compliance Report should be submitted alongwith a processing fee of Rs. 50,000/- in the form of demand draft in the favour of Member Secretary, AICTE, payable at New Delhi. The compliance reports without the processing fee will not be accepted.*
- *The information in the compliance report should be filled up strictly as per the prescribed format. Compliance Reports with incomplete information will not be accepted.*
- *All the annexures should be indexed with page numbers and signed by the authorized signatory of the institution.*

FORMAT FOR COMPLIANCE REPORT

All the existing technical institutions are required to submit the following information both in the form of hard and soft copy by 31/08/2009.

1 i) Name and Address of the Institution

Name	Andhra Loyola College		
Address	Permanent Location as approved by AICTE	Temporary Location (if applicable)	
Village	Govt. Polytechnic Post Office		
Taluk	VIJAYAWADA		
District	Krishna		
Pin Code	520 008		
State	Andhra Pradesh		
STD Code	0866	Phone No: 2474902	
Fax No.	0866-2486084	E-Mail: contactalc@gmail.com	
Nearest Rly Station	Vijayawada		
Nearest Airport	Vijayawada (Gannavaram)		
Web site	www.andhraloyolacollege.ac.in		
File No with date of first approval : AP/-16/APR(MBA)/99, 22 November99			

1 ii) Information regarding Mandatory Disclosure:

- a) Whether the Mandatory Disclosure is hoisted on the institutional website: yes No
- b) If yes, web-site address on which Mandatory Disclosure is available: www.andhra loyolacollege.ac.in_
- c) Whether the faculty information provided in the Mandatory Disclosure is same as being submitted in the Compliance Report. Yes No
- d) Whether the information provided in the Mandatory Disclosure is being regularly updated.
Yes No , Date on which the Mandatory Disclosure was last updated: _01.07.2009_

1 iii) Whether the institution is operating at temporary location (if so provide details of permanent location alongwith survey no.)? NO

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2 i) Name and Address of the Society / Trust

Name	Loyola College Society, Guntur – Vijayawada		
Address	Andhra Loyola College, VIJAYAWADA – 520 008 ANDHRA PRADESH		
Pin Code	520 008	STD Code	0866
Phone No.	0866-2476329	Fax No.	0866-2486084
E-Mail		Web site	

2 ii) Brief details regarding background of the Trust/Society, Governing body members, etc.

Loyola College Society, Guntur- Vijayawada was established in 1953, run by Andhra Province Jesuits

3 Name and Designation of the Head of the Institution (Principal / Director)

Name	Dr.N.V.Ramana Murty				
Designation	Director	Qualification & Experience : M.Sc.,M.Phil.,Ph.D, 17 years (Teaching)	Highest Degree	Specialization	Total Experience
		Date of Birth: 14.11.1959	Ph.D	Mathematics	18 years
STD Code	0866	Phone No. (O): 2474902	Fax No.	2486084	
STD Code		Phone No. (R)	Fax No.		
E-Mail	Raman92in@yahoo.co.in	Mobile No.	Date of joining the institution:		

4. Type of Technical Institution (Tick ✓ whichever is applicable)

- i) University Dept./Constituent College of University/Deemed to be University
- ii) Central / State Government
- iii) Government Aided
- iv) Self-Financing (Minority)
- v) Self-Financing (Non-Minority)
- vi) Any other (Please specify)

5. Information on Establishment of the Institution

- i) Year of Establishment 1999-2000
- ii) Date on which first approval was accorded by the Council AP-16/ET-APR(MBA)99, 22-11-99
- iii) Year of Commencement of the first batch 1999-2000
- iv) Details of Last extension letter with year of approval AP-16/ET-APR(MBA)/97, 22.05.2008

6. Whether there is any change of Name of the Institution, Society / Trust and Location of the Institution after AICTE approval? If yes, enclose details

- | | | | | | |
|------|--|-----|--------------------------|----|-------------------------------------|
| i) | Whether the name of the Society has been changed
If yes, give details | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| ii) | Whether the composition of the Society has been changed
If yes, give details | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| iii) | Whether the name of the Institution has been changed
If yes, give details | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| iv) | Whether the Institution is functioning at temporary site
If yes, give details | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| v) | Whether the Institution has changed its permanent location
If yes, give details | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

7. i) Whether there is any Court Case filed by the Institution against AICTE which is in progress? (Please tick (✓) appropriate box)

Yes No

If yes, then give details with name of the Court, Writ Petition No. Subject Matter and Latest Status.

NIL

7. ii) Whether there is any case of Malpractices / Complaints/ or being penalized on account of non-submission of compliance within the cut-off-date, making excess admissions etc. against the Institution ? if yes, provide details

NIL

8. Name and Address of the Affiliating University

Name	Acharya Nagarjuna University		
Address	Nagarjuna Nagar Nambur Guntur Dt. Andhra Pradesh		
Pin Code	522510	Period of Affiliation	2009-2010
STD Code	08632	Phone No.	08632-293269
Fax No.	08632-293320	E-Mail/ Web site	Registrar@nagarjunauniversity.ac.in

9. i) AICTE approved existing course(s) of study during academic year 2009-2010

			AICTE Approved Intake during last 4 years								Status of Accreditation (Validity period)
Courses	1 st Year of approval by AICTE (give approval ref. no. & date)	2008-2009		2007-2008		2006-2007		2005-2006			
		Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions		
UG(FT)											
UG(PT)											
PG(FT)	MBA	1999-2000	60	60	60	60	60	60	60	60	2009-2010
PG(PT)											

FT: Full Time, PT: Part Time

9. ii) Whether any excess admissions over and above the sanctioned strength are made ? If yes, give details. No Excess Admissions

S. No.	Courses	Sanctioned Intake 2008-2009	Actual Admissions	No. of Excess Admissions	Reasons
NOT APPLICABLE					

9 iii) Is the Institution offering M. Phil or a Doctoral programmes ? if yes, give details NO

S. No.	Program	Specialization	Intake
NOT APPLICABLE			

10. i) Whether the Institution is sharing its facilities / premises with any other Institution or running any unapproved Programmes? If yes, give details.

Yes No

A. Name of the other Institutions, which are sharing the facilities

NOT APPLICABLE

B. Unapproved course(s) functioning in the college premises, its duration and intake

S. No.	Courses	Approving Authority	Affiliating Body	Degree / Diploma / Certificate	Duration (Years)	Sanctioned Intake	Actual Admissions during 2008-09
NOT APPLICABLE							
TOTAL							

10 ii) Whether admissions under PIO / Foreign Nationals quota has been approved for your institution by the AICTE? If yes, give details.

Not Applicable

S. No.	Courses	Sanctioned Intake 2008-2009	Actual Admissions

11. Status of Compliance of Specific Conditions / Deficiencies Communicated in the Last Approval/Extension of Approval by AICTE.

S.No.	Deficiencies Communicated / Specific Conditions	Compliance Report
1	Shortage of Faculty	Yes, recruited
2	Sr. level faculty in cadre ratio as per AICTE norms	Yes, appointed
3	Shortage of Books	Yes, implemented
4	Deficiencies communicated in the last approval letter	Yes, rectified

12. (i)Particulars of the Full Time Principal/Director of the institution

Name :

Dr.N.V.Ramana Murthy

Date of Birth :

14.11.1959

Academic qualifications (with field of specialization) :

M.Sc., M.Phil., Ph.D (Mathematics)

Details of Experience (Academic / Industrial) :

10 years of experience as Lecturer in Mathematics

7 years of experience as Reader in Mathematics

Date of the appointment in the present institution :

18.06.2008

12 ii) (b) Details of the Full Time Teaching Faculty exclusively appointed and working for the AICTE approved programme with designation, date of birth, qualification alongwith class / division obtained, experience, date of joining and pay scale (Programme wise).

Name of the Course	Sl. No.	Name (s) of the Teaching Faculty	Designation (Lecturer / Asst. Professor / Professor)	Qualifications with field of specialization with class / division of passing			Date of Birth	Experience a) Teaching b) Industry c) Research			Date of Joining the Institution	Gross total salary as on date with scale & Basic pay	PAN	P.F. Ac No.
				UG	PG	Doctorate		a	b	c				
PG Level	1	Dr.N.V.Ramana Murty	Prof.	M.Sc.M.Phil Ph.D			14.11 .1959	18			18.06 .08	20292		
	2	M.Jhansi	Asst. Prof.	M.B.A. (M.Phil)			31.01 .1983	4			14.10 .05	15057		
	3	K.Sashi Kiran	Asst. Prof.	M.B.A M.Phil			12.05 .1979	3	2		04.10 .06	14057		
	4	M.Kiranmai	Lecturer	M.B.A (M.Phil)			15.07 .83	2			01.01 .07	14057		
	5	G.Sravan Kumar	Asst. Prof.	M.B.A			13.06 .73	11			18.06 .08	10120		
	6	A.Anjana Devi	Lecturer	M.B.A			13.06 .84	1			18.06 .08	8550		
	7	N.Bharathi	Asst. Prof.	M.Sc.M.Phil Stat			18.07 .78	8			01.07 .08	10120		
	8	Mr.T.N.V.K.Ravi Kumar	Lecturer	M.B.A			09.11 .1982	1	2		22.06 .09	10500		

Important Note:

- 1. The institution is required to submit:**
 - i. A statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.**
 - ii. An affidavit from the Chairman of the Trust / Society / Director of the institution stating that faculty members mentioned in the section 12 of the compliance report are exclusively teaching for the AICTE approved programme / institution.**
- 2. The faculty in Humanities & Sciences / General subjects should be specifically mentioned.**

12 ii) (c) Information about stability of the Faculty (separately for each Programme).

S. No.	Programme	Category	Period of appointment				Total
			Less than 6 Months	Between 6 Months to 1 year	Between 2 to 3 years	More than 3 years	
1	MBA	Professors		1			1
		Associate Prof.					
		Asst.Prof.		2	1	1	4
		Lecturers		2	1		3

12 ii) (d) Mode of selection of faculty and staff:

Personal Interview and Demonstration

Name of the newspapers in which advertisements are placed and their circulation status

Eenadu, Hindu

Circulation : All over Andhra Pradesh

Constitution of the selection committee

Five member panel with expert members

Whether University representative is invited in the selection committee meeting. Yes No



12 ii) (e) Details of Technical / Administrative / supporting Staff

S.No	Category Staff	Number
1	Technical Supporting Staff	
	a) Workshop Attendant	
	b) Workshop Technician	
	c) Laboratory Assistant	1
	d) Librarian	1
	e) Assistant Librarian	1
	f) Programmer	1
	g) System Analyst	1
	Others (Computer Lab in-charge, Lab Attendant etc)	1
2	Administrative Staff	
	a) Administrative Officer	1
	b) Accounts Officer/Assistant Account Officer	1
	c) Clerks	2
	d) Others	3

13. Strengths & Weaknesses of the institution in terms of Teaching Methodology/Transaction of Syllabus /Innovations /best practices (if any)/ industrial project / Industrial consultancy / research taken up for industry and amount granted thereby:

- Strengths:
1. Providing for interactive learning mechanisms through conduct of case studies, workshops and panel discussions
 2. Interaction with the industry through tours and guest lectures by representatives from the industry
 3. Identifying four key areas of student development and a cell each to take care of these activities, namely, academic excellence, industry-institute interaction, personality development and placement.
 4. For the holistic development of students a cultural cum literary week "Bhavana" is conducted, which is attended by MBA students of other PG colleges in the state. This provides an interaction among students of different colleges.

15. i) Total no. of students placed by the Institution through its Placement Cell (Discipline wise)

Year	Discipline	Total no. of students passed out (last 3 years)	Total no. of students placed through placement cell (last 3 years)
2009	MBA	60	28
2008	MBA	60	25
2007	MBA	60	48

15 ii) Provide details of companies/Industries, which visited the institute for placement since the last three years.

S.No.	Year	Name of the Company/Industry	Number of Students placed
1	2009	Factset Pvt. Systems Ltd.,	2
2	2009	Capital IQ	2
3	2009	Coromandel Fertilizers	6
4	2009	Shriram Life Insurance	13
5	2009	Slash Support	3
6	2009	Medwin Hospitals	2
7	2008	Kotak Life Insurance	10
8	2008	Deloitte	6
9	2008	GE Capital	5
10	2008	Shriram Life Insurance	3
11	2008	Reliance Money	1
12	2007	Deloitte	10
13	2007	Yes Bank	7
14	2007	Tata Tele Services	3
15	2007	NJ Investments	7
16	2007	HSBC	4
17	2007	Corporate People	10
18	2007	ITI Financial Services	5
19	2007	Capital IQ	1
20	2007	IBP	1

19. **Computer Facilities for the existing programme(s)**

S.No	Particulars	Requirements as per Norms (1:4 all undergraduate UG Programmes and 1:2 for MBA/MCA/ PGDM/ PGDBM)		Availability	
1.	No of Computer terminals	60		65	
2.	Hardware Specification			P-IV	
3.	No of terminals of LAN/WAN			65	
4.	Relevant Legal Software	Application	System	MS.NET,VISUAL STUDIO MS.OFFICE ORACLE 9I, JAVA	UNIX, WINDOWS 2000,2003 LINUX, WINDOWS NT
5.	Peripheral(s)/ Printers			6	
6.	Internet Accessibility (in kbps & hrs)			128 KBPS LEASED LINE	

Whether the computer facilities are suitable for the existing programmes ? Yes No

20. **Building**

1. Available Built up area per student _____ 16.975Sq.Mts _____

2. Total Built up Area for the existing programme(s)

Particulars	Area required as per norms (Sq.M)	Building with RCC Roof (Sq.M)	Building with Sheet Roof (if suitable for Educational Institution) (Sq.M)	Total sanctioned intake (last 4 yrs. for Engg./Pharmacy/HMCT/ Arch. etc. 2 yrs. MBA/ PGDBM and 3 yrs. for MCA)	Built up area per student	Total Area Available (Sq.M)
Instructional Area (Carpet Area)	600	1004.42		120	8.3	1004.42
Administrative Area (Carpet Area)	120	228.48			1.9	228.48
Amenities (Carpet Area)	240	292.66			2.4	292.66
Circulation & Others	288	512.00			24.3	512.00
Total	1248	2037.56			16.9	2037.56

21. **Instructional Area for the existing programme(s)**

Particulars	Number of rooms		Carpet area of each room	
	Requirement as per norms	Available in the institution	Requirement as per norms	Available in the Institution (Sq.M)
Class Rooms	2	2	66	73.95
Tutorial Hall	4	4	36	48.71
Drawing Hall (*)				
Computer Centre		1	150	306.39
Library		1+1 (Reading Hall+Staking Area)	100	404
Laboratories & workshops				
Total	6	8	352	1004.42

- ❖ Whether any academic activity is being carried out in the basement
If yes, give details. Yes No
- ❖ Whether a barrier free environment has been created in the building for Physically challenged persons. Yes No
- ❖ Whether the Classrooms, Tutorial hall, Drawing hall, Computer centre, Library, Laboratory and workshops are well equipped for the existing courses. Yes No

22. Land Availability

Land Category (Rural/ District Head Quarter/ State Capital/ Metropolitan city/ Mega City)	Area required as per Land Category (Acres)	Total Area available (Acres)
Municipal Corporation	1.25	1.25

- (a) Whether the said land is demarcated by fencing/ boundary wall for the institution (Tick ✓ appropriate box) Yes No
- (b) Whether the land is contiguous (Tick ✓ appropriate box) Yes No
- If Not, Number of plots Distance between the plots (Sq.M)
- (c) Whether the surroundings of the institution are suitable for educational purpose. Yes No

23. Availability of other facilities:

S.No.	Parameter	Availability	
1	All Weather Approach Road (cemented / kuchha)	Yes	
2	Potable Water Supply System (own bore well / municipal corporation)	Yes	
3	Electrical Generator (5kv, 5-10 kv, 10-15 kv, more than 20 kv)	Yes	
4	Students' Canteen	Yes	
5	Students' Common Room (Boys / Girls)	Yes	
6	Hostel	Boys	Yes
		Girls	Yes
	If no hostel facility is available, whether arrangements have been made for boarding and lodging of students near to the institution, if yes mode of travel from the place of stay to the institution		
7	Principal's Quarters	Yes	
8	Digital Library	Yes	
9	Quarters for Faculty	No	
10	Guest House	Yes	
11	Parking facilities	Yes	
12	Medical facilities (full time / part time doctor / dispensary)	Yes	
13	Insurance facilities	No	
14	Telephone booth	Yes	
15	Gymnasium /indoor / outdoor stadium	Yes	
16	Rainwater-harvesting facilities are available	Yes	
17	Post office facility	Yes(post box available)	
18	Bank facility	Yes	
19	Transport facility for day scholars	No	
20.	Reprographic facilities in the Institutions.	Yes	
21.	Barrier free environment for physically challenged.	Yes	

24. Fee Structure of the Institution

S.No.	Category	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission Fee			1000	
2.	Tuition Fee	26700		73100	
3.	University fee (Examination fee, Registration fee etc.)	650		650	
4.	Hostel fee (Rent etc.)				
5.	Laboratory fee				
6.	Library fee				
7.	Any other				
Total Fee		27350		74750	

25. Financial Position

(i) Whether applicant has opened a bank account in the name of the Society/ Trust for the existing institution Yes No

(ii) Source of income & expenditure during the last year

S.No.	Source of Income	Rs. (in lakhs)	Expenditure during the last year	Rs. (in lakhs)
1.	Central Government		Salary of Full-Time Faculty & others	9.49
2.	State Government		Salary for Visiting/Adjunct faculty	
3.	University Grants Commission		Salary of Non-Teaching Staff	1.93
4.	Other Central/State Govt. Bodies		Library	0.79
5.	Private Trust		Computer Centre	0.09
6.	Donations		Equipments Labs and Workshops	
7.	Student Fees	41.28	Building	
8.	Internal Revenue Generation		Others (please specify)	1.02
9.	Others (please specify)	0.39		
	Total	41.67		14.13

(iii) Details of Operational funds

S.No.	Name of Bank With Branch & Full Address	Account No.	Cash Balance (in lakhs)	FDR, if any (Excluding joint FDR submitted to AICTE)	Total Amount (in lakhs)
1	Indian Overseas Bank, Andhra Loyola College Branch, Vijayawada-8	10334	6.80		6.80

Declaration:

It is certified that:

- a) Existing Courses are being conducted as per norms, standards and guidelines of the AICTE.
- b) All the physical deficiencies stated in the last approval letter have been complied with.
- c) The AICTE pay scales are being paid to the faculty members.
- d) The admissions are made on merit and no capitation fee or donation of any kind is charged for admission.
- e) The teaching faculty has been recruited as per qualifications and experience laid down by AICTE.
- f) The tuition and the other fee is being charged as prescribed by the Competent Authority.
- g) No new course has been started (since the last approval by AICTE) without prior approval of AICTE.
- h) The institution is not running any courses not approved by AICTE in the premises of the AICTE approved institution.
- h) The intake in any of the AICTE approved course has not been increased beyond the sanctioned intake, without prior approval of AICTE.

I/We solemnly declare that no information has been withheld and all the information provided in this Compliance Report is correct. If any information is found to be incorrect or false, I/We understand that proposal shall be liable for rejection.

Date:

Name and Signature of the Authorized Signatory of the institution with seal

Place:.....

List of Annexure's to be submitted along with the Compliance Report

(Annexures should be strictly submitted in the following order alongwith index and page numbers and signed by the authorized signatory).

Annexure 1 Copy of Mandatory Disclosure.

Annexure 2 Faculty & Staff

(A) Existing faculty:

The following documents should be submitted for each of the existing faculty members in the serial order as mentioned **in the section 12. ii b)** of the compliance report.

- 1) One page biodata alongwith attested passport size photographs (with details covering number of papers published, books written, summer winter schools attended, R&D projects undertaken etc.).
- 2) Copies of appointment letters with terms and conditions of appointment and joining report.
- 3) Aquittance roll of Faculty / Non-teaching staff for the current and previous year.
- 4) Salary register of faculty/proof of salary paid to the staff along with TDS records.

(B) Additional faculty appointed.

The following documents should be submitted for the additional faculty members appointed.

- 1) Copy of the advertisement.
- 2) Details of the number of candidates applied and called for interview.
- 3) Selection Committee minutes and recommendations.
- 4) Approval by the Governing body or board of governors.
- 5) One page biodata of the appointed candidates.
- 6) Appointment letter and joining letters of the appointed faculty.

(C) The institution is required to submit a statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.

(D) An affidavit from the Chairman of the Trust / Director / Principal of the institution stating that faculty members mentioned in the section 12 of the compliance report are exclusively teaching for the AICTE approved programme / institution is required to be submitted by the institution.

Annexure 3 Details of the Built-up Area.

- Details of instructional area, administrative area, amenities area & circulation area (excluding play grounds, residential area, parking space and open air theater) duly certified by Registered Architect.
- Approved building plan with total area of built-up space.
- Building completion certificate from competent authority.
- Details of proposed/under construction area. (if any)

Annexure 4 Photographs and Video CD

- The Institution is required to submit a group photograph with name underneath of all the faculty members and staff (Technical and Non-Technical, etc. separately) along with the head of the Institution.
- Photograph (color) of the building attested by the Chairman/Secretary of the Trust/Society.

Annexure 5 Correspondence related to AICTE Approval.

- Copy of the first approval of AICTE
- Copies of subsequent extension of approval letters of AICTE
- Latest Affiliation of University
- Details of reduction in intake last year, if any.
- Documents related to penal action against the Institution by the University/State/AICTE last year, if any.

Annexure 6 Details regarding workshop, laboratories, library and computers– Course-wise

- Stock Register of Library Books (copies of last five pages to be submitted)
- Usage register of books (copies of last five pages),
- Stock registers of Computers, equipment
- Internet facility, (Type and bandwidth details)
- Copies of Cover page of all journals (last six months) Cover Page of all Journals to bear the stamp of the institution.
- List of laboratories available with area of each lab and major equipments.

Annexure 7 Students data.

- Course-wise number of Students admitted in the previous year.
- Percentage of Pass in each course for the last three years. (A copy of the affiliating University Results of the last three years to be provided.)
- No. of students admitted under PIO / Foreign Nationals (with passport details and account and currency in which fees have been paid).

Annexure 8 Land details.

- A copy of original Land documents.

Annexure 9 Financial details

- Audited Statement of accounts of the institution
- Latest bank statement, funds available in the FDR and Saving Account/Current Account
- A copy of fee receipts with details of the fee being charged from the students.
- TDS Certificate in respect of the Income Tax deducted from salary of faculty members.