

ANDHRA LOYOLA COLLEGE (AUTONOMOUS)::VIJAYAWADA -520008
ACADEMIC YEAR 2018-2019
MINUTES OF THE BOARD OF MANAGEMENT

The meeting of the Board of Management was held on Tuesday, 30.04.2019 at 3.30 p.m. in the Conference Hall. Rev Fr P.S.Amalraj, SJ, Provincial and President, Board of Management, presided over the meeting, attended by the following members.

Members Present:

1. Rev Fr.P.S.Amalraj, SJ, Provincial	Chairman
2. Rev Fr.P.Balashowry, SJ, Rector, ALC	Vice Chairman
3. Rev Fr Dr.M.Sagayaraj, SJ	Correspondent, ALC
4. Rev Fr.Dr.G.A.P.Kishore, SJ, Principal, ALC	Secretary
5. Rev Fr.Dr.A.Francis Xavier, SJ, Director, ALIET	Management Representative
6. Rev Fr GM Victor Emmanuel, SJ, Vice Principal (Inter)	Management Representative
7. Rev Fr.N.Bujji Babu, SJ, Controller of Exams	Management Representative
8. Dr. D.Y.N.Varma	Govt. Nominee
9. Prof. N.Usha	University Nominee
10. Rev Sr.Dr.P.Mercy	Educationist
11. Dr.G.Srinivasa Rao, Coordinator, IQAC	Staff Representative
12. Dr.CH.Srinivasu, Secretary-Academic Activities	Staff Representative
13. Sri GM Srirangam, Autonomy & RUSA Coordinator	Staff Representative

Agenda:

1. Prayer– Rev Fr.P.Balashowry, SJ, Vice Chairman & Rector of ALC
2. Welcome – Rev Fr.P.S.Amal Raj, SJ, Chairman
3. A Brief Review of the Academic Year 2018-2019 – Fr.Principal
4. Presentation of the Minutes of Academic Council Meeting for the year 2018-2019 for Ratification – Dr.Ch.Srinivasu, Secretary, Academic Activities.
5. Presentation of the Minutes of Finance Committee meeting and the Financial Statement for the Grants Received from UGC for Ratification. – Fr.Principal
6. Any Other Matter with the Permission of the Chair
7. Chairman’s Concluding Remarks
8. Vote of Thanks – Rev Fr.Dr.M.Sagayaraj, SJ, Correspondent

The proceedings commenced with Rev Fr.P Balashowry, SJ, Vice President and Rector, rendering the prayer to invoke God’s blessings for the fruitful conduct of the proceedings. Rev Fr.P.S.Amalraj, SJ, Chairman, extended a warm welcome to the members.

Taking up the Agenda, the Chairman asked Rev Fr.Dr.G.A.P.Kishore, SJ, Principal, to present a brief review of the academic activities for the Academic Year 2018-2019.

Prior to presenting the Academic Review, he reminded the members that the minutes of the previous meeting of the Board of Management were kept in the File of each Member for their kind consideration.

Later, Fr.Principal presented a brief Academic Review for the Academic Year 2018-2019 highlighting the following:

- *Institutional Recognitions viz. College being -*
 - a. selected for Support under the FIST (Fund for Improvement of Science and Technology) Project of Dept. of Science and Technology, Govt. of India, with an outlay of Rs.1.10 Crore to further strengthen Teaching and Research Facilities in all our Science Departments in January 2018;
 - b. selected under Component Eight for '*Enhancing Quality and Excellence in select Autonomous Colleges*' by Rashtriya Utchathar Siksha Abhiyan (RUSA) of MHRD, Govt. of India, with a Grant of Rs.5 crores.
 - c. awarded the All India 45th Rank for Colleges by the National Institutional Ranking Framework (NIRF) in April 2019;
 - d. awarded the First Rank based on the Key Performance Indicators in the College Rankings for 2017-2018, by the Commissionerate of Collegiate Education, Government Andhra Pradesh.
 - e. certified as an ISO 9001:2015 Institution under the scope of certification "Providing Quality Education" for a period of three years from 2019 to 2022.
- Profile of the College, total Teaching Staff (210) including (40) newly recruited, Non-Teaching Staff (126) including 13 newly recruited and Students' Strength (5417)
- Examination Results - being an overall 92, 94 and 89 pass percentages for Intermediate, Degree and PG Wings respectively for the last academic year.
- Introduction of new Courses and Additional Sections viz. BBA Aviation Management and two Additional Sections - one each in B.Sc., Mathematics, Physics and Computer Science and B.Sc., Mathematics, Statistics and Computer Science. With this, the total number of UG programmes offered at present stand at 22 with 32 Sections, while that of PG and Intermediate Courses stand at six and five respectively.
- Additional Qualifications acquired: NET qualified (02); AP SET qualified (09)
- Two Faculty Members being awarded Ph.D. With these, the total number of Ph.D. holders among our Staff went upto 63 while that of M.Phil. acquired and NET/SET qualified stood at 24 and 33 respectively.
- Awards, Honours and Recognitions received by the faculty
- Books authored by the faculty (08)
- Faculty's Professional Contribution including Papers Presented (174) and Publications (115)
- Invited Talks Delivered (14); Guest Lectures Delivered (27) and Guest Lectures Organized (39)
- National Seminars/Conferences including six UGC-sponsored National Seminars (09), and State Level Seminars (09) conducted.
- Participation in 64 Seminars/Workshops and Services Rendered as Resource Persons (18)
- Library activities including Loyola Reviewers Association's Book Review programmes (09)
- Academic Enrichment of Students including Student Seminars/Workshops (15) conducted, Industrial Tours/Field Trips (21) organized, Students' Participation in Seminars/Workshops.
- Different events organized on the Campus
- Students' Achievements in extra curricular, co-curricular activities and Sports and Games including the students being selected for International Humanist Youth Exchange Programme (01), Fellowships and Training Programmes (02) and State Prathiba Awards (03).
- Achievements of NCC cadets and NSS Volunteers including cadets being selected for Youth Exchange Programmes - YEP (03) and Cash Awards to Meritorious Cadets (21)
- Activities of NSS and Extension Programme ALANA.
- Jawahar Knowledge Centre and students' placements
- APSSDC-sponsored Employability Skills Centre's activities
- Hostel Life including the Golden Jubilee Celebrations of Xavier Hostel.

- Implementation of Student Welfare Schemes with an amount of Rs.5,36,400/- for Mid Day Meal, Management Freeships and Scholarships for students to the tune of almost Rs.19 Lakhs (18,72,606/- to be precise), College Dispensary, etc.
- Contribution to Kerala Flood Victims' Relief Fund (Rs.Six Lakhs) by the Students and Staff and to Pulwama Martyrs Relief Fund (Rs. Three Lakhs) by ALCAA.
- Staff Retirements

Informing the Board of a New Project, Fr.Principal said that the Italian Bishops Conference communicated to the College administration on 1st April 2019 the Sanction of Euros 5,32,190 (in Indian Rs. 4,12,44,725.00) for the Community College Project to accommodate all its vocational and skill-oriented Courses.

The Chairman thanked and appreciated Fr.Principal for presenting an exhaustive Review of the Academic Activities. He expressed his happiness especially at the Institutional Recognitions made in the course of the academic year and said that it was gladdening to note the decision of the Italian Bishops Conference concerning the sanction of its Grant for the Community College Project.

Speaking of the faculty's professional development like acquiring Ph.D./NET/AP SET Qualifications, Books authored, Research Publications and Research Papers presented by the faculty members, the Chairman said that all these would enrich the academic atmosphere of the College.

He specifically appreciated the huge increase registered in the students' strength over the years, with almost 1/3rd of students being hostel-residents, participation of good number of students in National/State Level Events and extension activities conducted for the benefit of poor and marginalized in tune with mission of the College.

He thanked Fr.Principal for making a detailed presentation of different Curricular, Co-curricular and Extra-Curricular activities conducted and implementation of Student Welfare Schemes and Management Scholarships for students, etc.

He congratulated Fr.Principal and placed on record his appreciation to the faculty members and the students for the creditable achievements made during the academic year.

Ratifications:

Taking up the next item on the agenda, the Chairman asked the Secretary-Academic Activities, to present the minutes of the Academic Council meeting.

Dr.CH.Srinivasu, Secretary-Academic Activities, presented the minutes of the Academic Council meeting held on 28th March 2019 and sought ratification of the same.

The Board of Management ratified the minutes of the Academic Council for the year 2018-2019.

Later, Fr.Principal presented the minutes of the Finance Committee meeting held on 23.04.2019.

Referring to the total Grants of Rs.28,00,000/- receivable by the College from the U.G.C. under Autonomy A/c as reported in the minutes of the Finance Committee, the Chairman enquired from the Principal the reasons for not receiving the same.

In his reply, Fr.Principal informed that the College used to receive regularly, in advance, the first instalment of the Autonomy Grant of Rs.16,00,000/- in April every year and the balance Grant of Rs. 4,00,000/- on submission of Utilization Certificate for the preceding year's grant. However, this time, the College is yet to receive the total Grant of Rs. 20,00,000/- for the current year 2018-2019 as well as the balance grants for the preceding years 2016-2017 and 2017-2018 in spite of submission of Utilization Certificates, he said and hoped the same would be released soon.

Sr.Dr.Mercy, Principal, St.Theresa's College, Eluru, and Educationist, said that they were also yet to receive the Grants under Autonomy A/c for the same academic years.

In this context, Fr.Principal mentioned the revised Guidelines being received from the UGC from time to time modifying the Heads under Autonomy A/c like Removal of (1) Honorarium to Controller of Examinations and (2) Expenditure pertaining to the Governing Body and the Boards of Studies, etc. He said that in the latest revised Guidelines communicated to the Colleges, a new Head viz. "**Capacity Building for Teachers**" was included, prescribing payment of Registration Fees to only those Faculty Members who present Papers in the National Seminars/Conferences.

Fr.Principal further said that the Annual Orientation/Faculty Development Programmes, etc. conducted by the IQAC for the Faculty Members at the beginning of and during the academic year come under this new Head.

Mr.G.M.Srirangam, who also holds the office of Deputy Controller of Exams, said that furtherance of Examination Reforms in tune with guidelines prescribed for Accreditation by NAAC is under contemplation and requested the Board to consider making a provision for the same.

In his response, Fr.Principal said that a provision could be considered from the College Funds as per the requirement from time to time in this regard.

In reply to the clarification sought by Prof.N.Usha, Registrar, Krishna University, and University Nominee, on the Head under Autonomy A/c viz. "Development of Area Study Programme", Mr.G.M.Srirangam, Staff Representative, said that it is similar to an extension activity wherein selection of a particular habitation would be made for development.

Fr.Dr.Francis Xavier, SJ, Management Representative, made a suggestion to consider imparting special training to the students in English language to equip them with effective communication skills and help them in securing good placements.

Fr. Principal replied that a decision in that direction had been taken to adopt and offer to our students an advanced English-teaching programme, being implemented by the Jesuit Worldwide Learning (JWL) in collaboration with the Cambridge University, with effect from the academic year 2019-2020.

The Chairman appreciated the administration's efforts in further strengthening the students' learning capacity of English.

With the foregoing suggestions/observations, the Board of Management unanimously ratified the minutes of the meeting of the Finance Committee.

Any other Matter:

With the permission of the Chairman, Fr. Principal moved the following Resolution for the consideration and approval of the Board of Management:

"to make use of the RUSA Funds for the construction of the Basement of G+3 Building with Five Subject Class Rooms, One Language Class Room and one Staff Room with attached toilets in each Floor and to complete the remaining structure immediately with the College Funds".

Explaining the background to the Resolution, Fr.Principal drew the Board's attention to the selection of the College under Component Eight (*Enhancing Quality and Excellence in select Autonomous Colleges*) of RUSA and said that an amount of Rs.90 Lakhs, out of the total allocated Grant of Rs. Five Crores, had been earmarked for civil construction. He further informed the Board that the Andhra Pradesh Education Welfare and Infrastructure Development Corporation (APEWIDC), which had been entrusted with the construction of buildings for Educational Institutions by RUSA made a request for allotment of a suitable site and necessary Resolution, hence this Resolution is being moved, he added.

Fr.Dr.M.Sagayaraj, SJ, Correspondent, who is making his maiden presence in the Board meeting, expressed the view that the allocated amount of Rs.90 Lakhs would be barely enough for the basement structure of the proposed G+3 Building, which is estimated to cost about seven crore rupees.

Fr.Principal replied that post-utilization of the allocated amount, it would be the responsibility of the College Management to complete the construction with its own resources as specified in the Resolution.

The Board of Management, after considering the Resolution in detail and taking into the consideration the members' views, unanimously approved the Resolution to undertake the construction as specified in the Resolution.

Later, the Chairman invited the Members to offer their suggestions/remarks.

Observations/suggestions by Dr.G.Srinivasa Rao, Coordinator, IQAC, and the Staff Representative:

1. Referring to the State Government's recent policy on implementing the minimum Time-Scale for the Staff working in Regular/Grant-in-Aid vacancies across the State, submission of the required information by the College therefor, and the Government's subsequent decision excluding the Unaided Staff Members working in Aided Colleges, Dr.G.Srinivasa Rao made a request to the Board to kindly consider extending similar benefit on the lines of the government policy to the Unaided Staff Members working in our College, based on seniority, etc.
2. suggested preparing Policy Documents with envisaged outcome on different aspects of the College.
3. stressed the need for greater emphasis on offering "Online Courses to the students, at least a part of every paper taught, to enhance the use of ICT Tools in the Teaching-Learning Process by the Faculty Members.

He further suggested that it could be made mandatory for each Faculty Member to offer at least one Online Course from the ensuing academic year.

Sri G.M.Srirangam, Staff Representative, said that Online Courses were, in fact, introduced five years ago in the name of *Andhra Loyola Open Online Courses* at the initiative of Fr.Principal and said that these Online Courses are to be streamlined.

In this connection, he said that once the **Learning Management System Portal** is in place, for which an allocation of Rs. 36,00,000/- was made in RUSA Grant, Online Courses could be strengthened.

Mr.Srirangam said that certain Policy Documents prepared earlier such as Institutional Long-Term Development Strategy; Green Audit, etc. are to be uploaded in the College website and percolated down to all the stakeholders. He suggested upgradation of the College website with uploading of these policy documents together with action plan.

Prof.N.Usha said that the Faculty Members should be more oriented towards Online Courses. In this connection, she observed that only a few faculty members do Online Courses themselves and many Faculty Members lack awareness of the same.

Responding to the observation of Prof.Usha, Dr.G.Srinivasa Rao said that the College intends to have an exclusive Portal for its own Online Courses, in addition to the Courses prescribed by the MHRD, Govt. of India. In this connection, he said that six out of the nine enrolled faculty members of the College had taken their examination for Online Courses.

Welcoming the suggestions/observations of the Members, Fr.Provincial suggested to the administration to put greater emphasis on offering Online Courses and use of ICT in Teaching-Learning.

Chairman's Concluding Remarks:

In his concluding remarks, Fr.P.S.Amalraj, SJ, Chairman, said that our endeavour should always be to make the Institution ever better with long-term vision and goals and wished to see ALC move forward with greater success.

Before concluding, Fr.Provincial said that ALC had always been the life and breath for Rev Fr.Dr.G.A.P.Kishore, SJ, Principal, and placed on record his due acknowledgement of and profound appreciation for all the dedicated hard work he had put in and the remarkable accomplishments he had made for the around development of the College in collaboration with all stakeholders in the last seven years and announced that he would go on a Sabbatical for rest and recuperation and professional enrichment.

He further announced that Rev Fr.G.M.Victor Emmanuel, SJ, will be the Principal FAC from the ensuing academic year and assured him of all the collaborative support in his new assignment.

Vote of Thanks: Fr.Dr.M.Sagayaraj, SJ, Correspondent, proposed a vote of thanks. He thanked all the members present, especially the Government Nominee Dr.D.Y.N.Varma, University Nominee Prof.N.Usha and Rev Sr.Dr.P.Mercy, Educationist, for their participation in the proceedings. He noted the contribution of each individual member and thanked them for their valuable suggestions, guidance and support.

Rev Fr. Dr.A.Rex Angelo, SJ, Management Representative and Prof.M.R.Srinivasan, UGC Nominee could not attend the meeting

(FR.DR.G.A.P.KISHORE, SJ)

PRINCIPAL
ANDHRA LOYOLA COLLEGE
VIJAYAWADA-8.

